



ADOPT-A-ROAD PROGRAM AGREEMENT

Whereas, Keep Haralson Beautiful and _____ (participant) recognize the benefits of litter-free roadways; and

Whereas, the "Adopt-A-Road Program" has been established for civic organizations, non-profit organizations, businesses, school groups, individuals and other interested parties to contribute to the mission of maintaining litter-free roadways; and

Whereas, _____ (participant) is aware of the potentially hazardous work which is to be performed and agrees to assume any and all risk in performing such work; and

Whereas, _____ (participant) agrees to abide by the Adopt-A-Road Rules and Regulations established by Keep Haralson Beautiful; and

Whereas, _____ (participant) understands that Keep Haralson Beautiful agrees to cooperate in the development and implementation of the Adopt-A-Road Program including the dispensation of supplies, but cannot assume any liability with respect thereto,

Therefore, Keep Haralson Beautiful recognizes (this name appears on the sign):

_____ (participant)

will be given adoption rights and responsibilities on _____ (date) for cleaning and maintaining:

_____ (road name)

Furthermore, _____ (participant) accepts the responsibility for cleaning up litter on this section of the road at least four (4) times per year on dates suggested by Keep Haralson Beautiful or on dates chosen by the participant, and for promoting a litter-free environment in the community with the logistical support and supplies made available by Keep Haralson Beautiful, with the understanding that volunteers may be held financially liable for the misuse or damage of any loaned supplies.

This Adopt-A-Road Program Agreement will remain in place for twelve (12) months but may be terminated by either Keep Haralson Beautiful or the participant at any time, with or without cause. The acceptance of the Adopt-A-Road Program Agreement by _____ (participant) confers no continuing or vested rights to participation in the program.

Authorized Participant Signature

Keep Haralson Beautiful Executive Director Signature

Authorized Participant Name

Authorized Participant Mailing Address

Authorized Participant Phone Number

Authorized Participant Email Address



ADOPT-A-ROAD PROGRAM RULES AND REGULATIONS

A. Adopt-A-Road Program Requirements:

1. Authorized participant must sign the Adopt-A-Road Program Agreement.
2. Authorized participant must designate a Litter Captain. The Litter Captain may be but is not required to be the authorized participant. This individual will be responsible for organizing each of the four (4) required annual litter pick-ups, providing safety briefings to all clean-up participants at the start of each litter pick-up, ensuring that all clean-up participants sign the necessary release of liability waivers, confirming that all clean-up participants are at least twelve (12) years of age (all minors must be accompanied by an adult), coordinating pick-up and return of all borrowed Keep Haralson Beautiful equipment, submitting required clean-up data statistics to the Keep Haralson Beautiful Executive Director, and verifying that all accumulated trash bags are properly disposed of in an approved dumpster.
3. Authorized participant must agree that Keep Haralson Beautiful will have final approval on all roads adopted and all dates/times scheduled for litter clean-ups (for example: Keep Haralson Beautiful has the right to prohibit the adopting of interstate highways or other areas deemed unsafe due to high-speed traffic and has the right to prohibit litter pick-ups on holidays, etc.). Each participant will provide notice of litter clean-up dates/times to Keep Haralson Beautiful no later than two (2) weeks prior to any anticipated clean-up event.
4. Authorized participant must adopt a section of road approximately equal to one (1) mile in length. However, sections of roadways less than a mile in length that start and end at logical points will be considered by Keep Haralson Beautiful.
5. Authorized participant must clean up litter on adopted roadway at least four (4) times per calendar year (preferably with one (1) clean-up in each quarter). Participants who adopt roads mid-year will have their required clean-ups decreased proportionately to the time of the year that the road was adopted.
6. Authorized participant must notify Keep Haralson Beautiful no later than two (2) weeks prior to scheduled litter clean-up event to request supplies and indicate the quantity needed, or to change the date of a litter clean-up event.
7. Authorized participant agrees to maintain road adoption for a twelve (12) month term. The Adopt-A-Road program agreement may be renewed annually with the consent of both parties to the agreement. The agreement may be terminated by either party, with or without cause, following a written notice stating the intent to terminate the agreement.
8. Authorized participant agrees to abide by all safety regulations, including receiving safety training from Keep Haralson Beautiful, and agrees that the Litter Captain, if it is not the authorized participant, will also attend safety training.
9. Authorized participant will ensure that photographs are taken during clean-up events showing participating volunteers and the amount of trash cleaned up. Photographs will be used in Keep Haralson Beautiful social media posts and/or required reporting.

B. Supplies Provided to Adopt-A-Road Program Participants:

1. Keep Haralson Beautiful will supply and install an official Adopt-A-Road sponsorship sign to be posted on the selected roadway throughout the length of the participant's road adoption.
2. Keep Haralson Beautiful will supply temporary "Litter Pick-Up in Progress" yard signs to be installed at each end of the road segment adopted during the litter clean-up activity.
3. Keep Haralson Beautiful will supply easily identifiable safety vests to be worn by each member participating in the litter clean-up for the duration of the clean-up activity. Safety vests may be purchased from Keep Haralson Beautiful upon request.
4. Keep Haralson Beautiful will supply litter clean-up trash bags if available. Trash bags are supplied to Keep Haralson Beautiful periodically by Keep Georgia Beautiful and Keep America Beautiful and supply of trash bags is not guaranteed.
5. Keep Haralson Beautiful will supply work gloves for the duration of the clean-up activity.
6. Keep Haralson Beautiful will supply litter pickers for the duration of the clean-up activity. Litter pickers may be purchased from Keep Haralson Beautiful upon request.

C. Safety Requirements

1. Keep Haralson Beautiful will provide mandatory safety training. The designated Litter Captain will be required to brief all participants of the clean-up prior to the start of the activity. All participants are required to sign the supplied release of liability waiver.
2. Keep Haralson Beautiful will provide temporary "Litter Pick-Up in Progress" signs. These signs are required to be installed at the start and end of the road segment being cleaned and are to remain there throughout the clean-up activity. Each sign must face oncoming traffic.
3. All participants must wear provided safety vests at all times during the clean-up activity.
4. All participants are required to work only during daylight hours and only during good weather.
5. All participants are required to walk against the flow of traffic in order to see vehicles as they approach.
6. All participants should refrain from picking up hazardous materials, including broken glass, hypodermic needles, batteries, flammable substances, firecrackers, ammunition, items with serrated or sharp edges, and/or anything that poses a danger to the individual(s) performing the clean-up. Participants must be made aware that they are working in a potentially dangerous environment and should act accordingly. All participants should avoid picking up litter around construction areas, bridges, tunnels, overpasses, railroad tracks, or from the asphalt travel lanes.
7. All participants should be aware of, and avoid contact with snakes, poisonous plants, stinging insects, fire ants, and/or wild animals.
8. All participants are forbidden from consuming alcoholic beverages while participating in the litter clean-up and are strongly discouraged from smoking.
9. All participants are required to work in teams of at least two (2) individuals in order to ensure the safety of all volunteers. At least one member of every team is required to be in possession of a cellular phone throughout the entirety of the event for emergency purposes. No participants under twelve (12) years of age are permitted to participate in litter clean-up activities and all minors are required to be accompanied by an adult at all times.

FORMS TO RETURN

- ADOPT A ROAD PROGRAM AGREEMENT • SCHEDULE OF CLEANUPS
- VOLUNTEER WAIVERS (can be after first cleanup)
- POST-CLEANUP FORM (after your cleanup)

Please note dates and instructions regarding returning the following pages to participate in the Adopt-a-Road Program. These pages are provided for your convenience and ease of record-keeping.

ADOPT-A-ROAD PROGRAM RELEASE OF LIABILITY WAIVER

I _____, confirm that I am at least eighteen (18) years of age or older, or I that I am participating in this litter clean-up with a parent/guardian/teacher. I agree that while participating in this litter clean-up, I will take care to minimize the risks associated with this activity and I will not collect or remove any litter that consists of broken glass, hypodermic needles, batteries, flammable substances, firecrackers, ammunition, items with serrated or sharp edges, and/or anything that poses a potential danger. I agree to wear appropriate clothing and footwear along with the provided safety vest, and will use the tools and materials provided by Keep Haralson Beautiful. I understand that I am free to withdraw from or reduce my participation in this litter clean-up at any time. I also agree to return my supplies to the assigned litter captain at the conclusion of this event. I understand that I may be photographed during this clean-up event and that my photograph may be used by Keep Haralson Beautiful in its social media postings and/or reporting requirements, unless I provide a written request to Keep Haralson Beautiful within seven (7) days of the clean-up event, opting out of the use of my image in any pictures.

I acknowledge that there are dangers, risks, and hazards associated with my participation in this litter clean-up, including but not limited to, the risk of injury, contact with dangerous debris, insects, and/or wild animals, slips or falls on slippery or uneven surfaces, collision with passing traffic, and exposure to weather elements. I understand that I am participating in this event at my own risk and that I am responsible for any expenses associated with any injuries sustained by me. I freely accept and assume all dangers, risks, and hazards associated with this litter clean-up and I hold harmless, release, and indemnify Keep Haralson Beautiful from any loss, damage, injury, or expense that I may suffer or that any of my dependents may suffer as a result of this litter clean-up, due to any cause whatsoever.

By signing this agreement, I am waiving certain legal rights, including the right to sue.

(Participant Signature or Guardian Signature if a Minor)

(Date)

(Litter Captain Signature)

(Date)

STATUS AND RECOGNITION

As participating groups continue to be involved, the group earns one of four statuses in the program, depending on the level of involvement:

- **Excellent:** for participating groups that have reported 5 or more cleanups for the last annual year. These groups will receive an annual Certificate of Excellence with their group name listed on the Keep Haralson Beautiful website to recognize their efforts.
- **Good:** for participating groups that have reported the required 4 cleanups for the last annual year. These groups will receive an annual Certificate of Recognition with their group name listed on the Keep Haralson Beautiful website to recognize their efforts.
- **Probation:** for participating groups that have failed to report less than 3 of the required cleanups annually. These groups will be notified of their probationary status and be given one year upon the renewal of their Agreement to complete the required 4 cleanups. Should the group fail to complete the minimum requirements for the program during the probationary year, at the end of this time period the group will be required to relinquish the adopted road and their signs will be removed. Relinquished roads cannot be re-adopted for a period of one year. If another group adopts the road during this time, the group will have to adopt a different road upon re-entering the program.
- **Disengaged:** for participating groups that have reported zero cleanups over the span of one year. These groups will be notified that their adopted road is relinquished for at least one full year, and their signs will be removed. They will be allowed to re-enter the program, should they desire once a full year has passed from the time of termination. If another group adopts the road during this time, the group will have to adopt a different road upon re-entering the program. Groups who were disengaged previously will not be permitted to re-enter the program a second time.

SERVICES PROVIDED BY PROGRAM SPONSORS

KEEP HARALSON BEAUTIFUL

1. Work with the group to determine the specific section of road to be adopted.
2. Furnish safety vests, latex gloves, safety signs (if desired), trash bags, and litter pickers (first come, first serve) for the cleanup day. Groups must return the signs and safety vests within 3 days after the cleanup.
3. Coordinate removal of trash bags.
4. Monitor work progress to verify that objectives of program are being met regarding litter abatement.
5. Evaluate county-wide operation of the program to gauge its effectiveness.
6. Terminate affiliation with those groups that fail to perform in a congruous manner with program rules and regulations.

HARALSON COUNTY DEPARTMENT OF TRANSPORTATION

1. Erect two signs, one at each end of the adopted road, with the group's name or acronym displayed after completion of the second post clean-up report.
2. Remove litter, debris, or trash from the adopted section of roadway that is too large, heavy, or hazardous for the group to remove.
3. Take down signs of groups who have terminated their involvement in the program.

PROGRAM LIMITATIONS

1. Administrative, legislative, financial, and/or legal constraints may subject the Adopt-A-Road Program to certain limitations.
2. The sponsoring organizations shall determine which county roads are appropriate for adoption. State highways are not eligible for the Adopt-a-Road Program.
3. No interstate highway pickups will be allowed and no holiday pickups will be scheduled without prior approval
4. The program will not permit any political activity that may arise from participating groups during activities related to cleanup. This policy is consistent with laws prohibiting expenditure of public funds, either directly or indirectly, for the purpose of influencing elections for the outcome of any legislation. The sponsors will have the right to take any, and all measures necessary including, but not limited to, the removal of erected signs displaying participants' names determined to conflict with statutory restrictions or any restrictions on the use of public funds for political activity.
5. Commercial organizations cannot display any product, service, person's name, product I.D address, phone numbers, logos, or web address on erected signs with the organization's name.

Schedule of Cleanups

Please e-mail or mail, completed to Keep Haralson Beautiful
P.O. Box 93, Waco, GA 30182 or keepharalsonbeautiful@gmail.com

Please submit dates for your cleanup. These dates are used for planning purposes. By submitting these dates to us, you are not committing your group to definitely cleaning up on that date; however, if you choose to change a date due to weather or unforeseen circumstances, you must still complete a minimum of 4 cleanups per year.

Please note, if you would like to receive recognition for a status of Excellence, you must complete MORE than 4 cleanups each annual year.

Group: _____

Contact: _____

Phone: _____

First cleanup date: _____

Second cleanup date: _____

Third cleanup date: _____

Fourth cleanup date: _____

Optional cleanup date: _____

Optional cleanup date: _____

Post Cleanup Form

Please submit within 14 days after each cleanup to: • Email: keepharalsonbeautiful@gmail.com
Mail: P.O. Box 93, Waco, GA 30182

CONTACT INFORMATION

Group Name: _____

Contact name: _____ Phone: (____) _____

Email address: _____

Mailing address: _____

City _____ Zip _____

CLEANUP DETAILS

Date of Cleanup: _____ Location of Cleanup: _____

of bags of garbage you collected: _____ # of illegal signs you collected: _____

of volunteers: _____ # of hours worked: _____

Are there any other items other than bags that need to be removed? If yes, please describe the type and amount:

Intersection where the trash is located for pick-up:

Comments or suggestions: _____
